



Mohammed Fasil Eravathra Melethil

E-mail: fasilmelethil6610@gmail.com
Website: www.linkedin.com/in/fasil6610
Phone: +971 563381948
+91 6238821932
Umm Al Quwain, UAE

OBJECTIVE

To accept any position of which I am qualified that provides challenges and opportunities for additional training and to move forward.

WORK EXPERIENCE

AL ARAB TRAVEL AGENCY

Travel Consultant & Accountant

June 2019 – Present

Umm al Quwain, UAE

- Speak with clients in person, via e-mail and over the phone to discuss their domestic and international travel plans and issuing tickets and typing visas.
- Conduct research and prepare meticulous travel itineraries complete with pricing, airfare and any additional information needed for each trip.
- Maintains financial records for subsidiary companies by analyzing balance sheets and general ledger accounts.

AKBAR EXPRESS CARGO

Cargo Executive Trainee

July 2018 – August 2018

Kerala, India

- Receiving, moving, checking and storing incoming goods.
- Selecting space from storage and arranging for goods to be placed in the designated areas.
- Making sure that all inventory processes are completed on the sameday.
- Verified and maintained records on incoming and outgoing shipments.
- Moving items through the warehouse from receipt to dispatch to customers.

QUALIFICATION

- Certified by IATA.
- Certification in Computerized Reservation System Galileo, Sabre & Amadeus.
- Proficiency in Ms Office & Excel.
- Excellent communication skills.
- A high degree of self-motivation and ambition.
- The skills to work both independently and as part of a team.

EDUCATION

FIATA Cargo Introductory Course

International Air Transport Association (IATA).

November 2017-March2018

Bachelor of Commerce in Co-operation

University of Calicut.

June 2014-March2017

Higher Secondary

HSE Kerala.

June 2013-March 2014

INTERESTS

- Marketing & Retail sales
- Business Administration
- Accounting
- Store Keeper
- Reservation & Ticketing
- Cargo Handling

PASSPORT DETAILS

- Passport No : N3633680
- Visa Status :Tourist Visa

DECLARATION

I hereby declare that the above-furnished details are true to the best of my knowledge and Belief and I am also willing to give my best for the company.