

SIJOY E J

SENIOR TRAVEL CONSULTANT

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To work in a professional environment where in, i can contribute myself and enrich my skill as well in the fast-changing scenario and to be part of a team which continuously strives for its manpower different from others.

WORK HISTORY - 6+ YEARS

05. 2016 - PRESENT

INNOVATION GROUP UAE – BUZZWORKS INDIA, COCHIN Sr.Travel Consultant – Corporate Travel

- Travel arrangements for individual and group travellers in compliance with corporate travel policies.
- Make ticket arrangements for flights and provide flight information to clients.
- Manage hotel arrangements for international and domestic travellers.
- Discuss company's travel budgets and provide travel solutions accordingly.

02. 2014 – 04. 2016

GREEN POINT TOURISM LLC – COCHIN BR. KERALA Travel Consultant

- Confer with corporate clients to determine their travel needs.
- Book international and domestic air tickets.
- Provide quotes for travel expenses.
- Make tour packages as per client requirements.
- Communicate appropriate information to clients regarding fares and Itinerary.
- Interface with customers to build solid working relationships.
- Maintain client profiles for follow-up .
- Apply discount programs where necessary.
- Visa Assistance .

01.2013 – 01.2014

GMC TRAVEL SOLUTIONS PVT LTD – ALUVA, COCHIN Travel Executive

- Corporate ticket booking - Flight / Train / Bus.
- International and domestic hotel reservation.
- Deal with complaints and refunds
- International and Domestic tour itinerary preparation.

EDUCATION

Course title	Board of examination	Year of pass	Percentage of marks
Bachelor in Tourism Studies	IGNOU University	2014	61%
Plus two	Board of higher secondary examination	2010	82%
SSLC	Board of public examination , Kerala	2008	85%

- **Diploma** in airline/ airport management
- **IATA** certified in airline customer service
- Certificate in **Galileo** computer reservation system
- Certificate in **Amadeus** computer reservation system
- Certificate in **Sabre** computer reservation system (Bahrain)

STRENGTH

- Willing to take extra responsibilities to get the work done.
- Quick study enjoys new challenges.
- I like to make something new from zero level, giving a wide and sufficient scope to prove my ability and skills.
- Confidence , Hardworking and Tolerance.
- Calm and pleasant communication.

PERSONAL INFORMATION

- Date of Birth 15 Aug 1993
- Sex Male
- Marital Status Single
- Languages Known English, Malayalam, Hindi

DECLARATION

I hereby declare that above statements are true to the best of my knowledge & belief.

Place : COCHIN

Date : MAR 2019

SIJOY E J